

LEGISLATIVE RESOURCE CENTER

2011 SEP -2 AM 11:25

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

☒ Original ☐ Amendment

U.S. House of Representatives
112th Congress

MEMBER / OFFICER
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received. *Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.*

Name of Member or Officer (print or type): Rep Steve Southerland II

Name of Accompanying Family Member (if any): Samantha Southerland

Relationship to Member/Officer: ☐ Spouse ☒ Child ☐ Other (specify): _____

Date of Departure and Date of Return: Aug 13 - Aug 21

Dates at personal expense: N/A

Itinerary (cities of departure – destination – return): Panama City FL to New York to Israel (see attached itinerary)

Sponsor(s) (who paid for the trip): The American Israel Edu. Foundation

Describe meetings and events attended (attach additional pages if necessary): Meetings with Government and private individuals

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):

- ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
- ☒ the Privately-Sponsored Travel Approval Form completed by the Member or officer; **and**
- ☒ the Committee on Ethics letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box): ☒

If not, explain: _____

TRIP EXPENSES:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For Member or Officer:	\$6090.35 ^{air} \$204.71 ^{ground}	\$1380.00	\$481.77
For accompanying family member:	\$6090.35 ^{air} \$204.71 ^{ground}	\$1380.00	\$481.77

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For Member or Officer:	\$1,351.90	hotel & meals for security guide, entrance, speaker fees, security etc
For accompanying family member:	\$1,351.90	" "

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses listed above were necessary and that the travel was in connection with my duties as a Member or Officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER OR OFFICER:

Henry II

DATE:

1 Sept. 2011

Version date 1/2011 by Committee on Ethics

U.S. House of Representatives
Committee on Ethics

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip): American Israel Education Foundation (AIEF)
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☒
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☒ Please see addendum
4. Is travel being offered to an accompanying family member of the House invitee(s)? ☒ Yes ☐ No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Please see attached
6. Dates of travel: August 13-21, 2011
7. Cities of departure – destination – return: Panama City - Tel Aviv - Panama City
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☒
9. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
 - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☒ or
 - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
 - a. One-night's lodging and meals are being offered: ☐ or
 - b. Two-nights' lodging and meals are being offered: ☐
If "b" is checked, explain why the second night is warranted: _____

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify "yes" by checking box*): ☒
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: AIEF's fundamental purpose is to maintain and further the relationship between the U.S. and Israel.
AIEF is solely responsible for recruiting, coordinating, executing and funding all aspects of the trip.
13. Describe each sponsor's organizational interest in the purpose of the trip: AIEF is a non-profit 501(c)(3) organization with the mission of providing educational programming about the U.S.-Israel relationship.
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (*i.e.*, a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: Business class on a commercial airline.
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify "yes" by checking box*): ☒
16. I represent that either (*check one of the following*):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ *or*
- b. The trip involves events that are arranged or organized *specifically with regard* to congressional participation: ☒
If "b" is checked, detail the cost per day of meals (approximate cost may be provided): \$142
17. Reason for selecting the location of the event or trip: The trip will take place in Israel in order to educate members of Congress about the U.S.-Israel relationship.
18. Name of hotel or other lodging facility: David Citadel Jerusalem; Scots Tel Aviv
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): David Citadel - Single: \$346, Double: \$363; Scots Tel Aviv - Single: \$368, Double \$400
20. Reason(s) for selecting hotel or other lodging facility: Location and affordability

21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$6,122.955(air)/\$189.58(ground)	\$2,963.00	\$1,000
For each accompanying family member	\$6,122.955(air)/\$189.58(ground)	\$2,963.00	\$1,000

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$1,615.28	Please see addendum
For each accompanying family member	\$1,615.28	Please see addendum

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box): ☐

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name and title: Richard Fishman, Executive Director

Organization: American Israel Education Foundation (AIEF)

Address: 251 H Street NW, Washington, D.C. 20001

Telephone number: (202) 639-5233

Fax number: (202) 347-5232

Email Address: rfishman@aiefdn.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

Version date 3/2011 by Committee on Ethics

AIEF Educational Seminar in Israel
U.S. Members of Congress
August 13-21, 2011
Addendum

3. Our Congressional trip program is funded entirely by unrestricted donations made by our members to either our general operating fund or to our general trip fund.

21. Specific nature of other expenses:

Security: \$361.11 per person

-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Tour Guide/Hostesses: \$181.25 per person

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Entrance Fees: \$58.33 per person

-Several sites require an entrance fee, including the southern Western Wall excavations and the Davidson Museum in Jerusalem; and the holy sites around the Sea of Galilee.

Speaker Fees: \$59.72 per person

-Honoraria for guest speakers

Room Rentals: \$97.22 per person

-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Tips: \$48.61 per person

-It is customary to tip the driver and tour guide that accompany trip participants.

Photographer: \$76.39 per person

Meals for security/tour guide/drivers/speakers staff: \$194.44 per person

Hotel for security/tour guide/drivers/speakers staff: \$118.05 per person

Water: \$13.89 per person

Microphones/Podiums/Sound Equipment: \$76.39 per person

Snacks: \$48.61 per person

Miscellaneous: \$91.67 per person

-Briefing materials

-Flowers for Friday night dinner host

-Wine

**AIEF Educational Seminar in Israel
Republican Members of Congress
Educational Seminar in Israel
August 13-21, 2011**

Trip Itinerary

SATURDAY, AUGUST 13TH 2011

7:25 PM Depart JFK
OR
10:50 PM Depart Newark

SUNDAY, AUGUST 14TH, 2011

1:10 PM Arrival at Ben Gurion Airport
OR
4:15 PM Arrival at Ben Gurion Airport
Transfer to Jerusalem and Check-in at
David Citadel Hotel
7:00 PM *Orientation & Political Update*
Rep. Kevin McCarthy & Israel Staff
- at the hotel, Ballroom A
8:00 PM *Historical Overviews:*
The Jewish People & the Land of Israel and The Arab-
Israeli Conflict
Dinner and special presentation with scholars
Dr. Ian Stern and Asher Afriat
- at the hotel, Ballroom A
Overnight at the David Citadel Hotel

MONDAY, AUGUST 15TH, 2011

8:15 AM Breakfast served
8:45 AM *The Pulse of Israel Today*
Briefing & discussion with David Horovitz
Author and Journalist

- at the hotel, Ballroom A
- 10:00 AM Depart for the Office of the Prime Minister
- 11:15 AM Meeting with the Hon. Binyamin Netanyahu
Prime Minister
 - at Prime Minister's Office
- 12:15 PM Depart
- 12:45 PM Lunch
 - at Imma's
- 1:45 PM Depart for hotel
- 2:15 PM Depart hotel
- 2:45 PM Tour of Bethlehem
- 5:45 PM Depart for strategic tour of Jerusalem
- Part One:
 - Jerusalem's outlying neighborhoods
- 6:30 PM Depart for hotel and break
- 7:00 PM Depart for dinner
- 7:30 PM *Dilemmas and Opportunities in the Peace Process*
Dinner with Ron Dermer
Senior Advisor to the Prime Minister
 - at 28 King David
- Overnight at the David Citadel Hotel

TUESDAY, AUGUST 16TH, 2011

- 7:30 AM Breakfast is served
 - at the hotel, Ballroom A
- 8:00 AM Breakfast with Dr. Michael Oren
Israel's Ambassador to the U.S.
 - at the hotel, Ballroom A
- 8:45 AM *Hamas Next Door*
Coffee with Chen Abrahams
Sderot area resident
 - at the hotel, Ballroom A

9:30 AM	Depart for the Yad Vashem Museum and Memorial to the Victims of the Holocaust
10:00 AM	<i>Remembering the Victims of the Holocaust</i> Guided tour of Yad Vashem
12:00 PM	Depart
12:30 PM	<i>Defensible Borders</i> Lunch with Amb. Dore Gold President, Jerusalem Center for Public Affairs - at Montefiore
1:30 PM	Depart for strategic tour of Jerusalem Part Two: - The Old City & the Holy Basin
6:00 PM	Return to hotel and break
7:30 PM	Depart for dinner
8:30 PM	<i>The Israeli Mosaic</i> Dinner with Israelis from different walks of life - at Harp of David Overnight at the David Citadel Hotel

WEDNESDAY, AUGUST 17TH, 2011

8:00 AM	Breakfast is served - at the hotel, Ballroom A
8:30 AM	Breakfast with Nir Barkat Mayor of Jerusalem - at the hotel, Ballroom A
9:45 AM	Depart for the Official Residence of the President of Israel
11:00 AM	Reception with the Hon. Shimon Peres President of the State of Israel - Special address by Mr. Peres - Response by Majority Whip Kevin McCarthy - at the President's Residence
12:00 PM	Depart
12:30 PM	Lunch

- Naora, at Abu Gosh

2:00 PM

Depart for the Ministry of Defense
MEMBERS OF CONGRESS ONLY

4:00 PM

Israel's Strategic Concerns and The Arab Spring
- Intelligence assessment by Maj. Gen. Amir Eshel
Head, IDF Planning Division
- at the Kirya

NON-MEMBERS OF CONGRESS

Tour of the renovated Train Station shopping center

5:00 PM

Depart

5:30 PM

View from the Opposition
Meeting with the Hon. Tzipi Livni
Head of the Opposition
- at the City Center Crown Plaza Hotel, Hall AB

6:30 PM

Depart

7:30 PM

U.S. Middle East Policy
Dinner with the Hon. Daniel Shapiro
U.S. Ambassador to Israel
- at the Ambassador's Residence, Herzliya

9:30 PM

Depart for Jerusalem

Overnight at the David Citadel Hotel

THURSDAY, AUGUST 18TH, 2011

Breakfast on own at the hotel

9:00 AM

Perspective from the Palestinian Authority
Meeting with Dr. Salam Fayyad
Prime Minister of the Palestinian Authority
- at the hotel, Ballroom A

10:30 AM

Depart hotel

12:00 PM

Future Israel-P.A. Borders: Strategic Implications
Visit to Alfei Menashe
Strategic briefing by David Kreizelman
Foreign Policy Associate, Jerusalem Office

12:45 PM

Depart / travel north

2:00 PM	Lunch with Ari Sacher System Development Short Range Missile Defense Rafael Industries - at Kitron
3:30 PM	Depart <i>En route: Jezreel Valley: Traditional Land Bridge Between Asia and Africa: Strategic Lessons for Today</i>
6:00 PM	<i>Hizballah Next Door</i> IDF Strategic briefing on Israel's border with Lebanon Maj. Jonathan Conricus - at Kibbutz Misgav Am Lookout
7:00 PM	Depart / travel to Tiberias on the Shore of the Sea of Galilee
8:00 PM	Check-in at the Scots Hotel, Tiberias
8:45 PM	Dinner - at Decks Overnight at the Scots Hotel

FRIDAY, AUGUST 19TH, 2011

7:30 AM	Breakfast on own at the hotel
8:30 AM	Depart for survey of historical sites around the Sea of Galilee - Mount of Beatitudes - Capernaum - St. Peter's Church
11:30 AM	Depart / travel up to the Golan Heights
12:30 PM	<i>Bashar Assad Next Door</i> Strategic briefing on Israel's border with Syria
2:00 PM	Lunch - at Gilli's
3:30 PM	Depart / head back to Jerusalem <i>En route: Strategic survey of Jordan Valley</i>
6:30 PM	Arrive at David's Citadel Hotel

8:00 PM *Reflections on the Sabbath in Jerusalem*
Traditional Sabbath Eve Dinner
With Rabbi Dr. Micah Goodman
Founder, The Israel Academy for Leadership
- at the Mamila Hotel, Rooftop Restaurant

Overnight at the David Citadel Hotel

SATURDAY, AUGUST 20TH, 2011

7:00 AM Breakfast on own at the hotel

7:30 AM Depart for Masada and the Dead Sea area

 En route: Making the Desert Bloom – Israel's
 Experience in Eco-Agriculture in Arid Areas
 Discussion of Israeli advances in fighting the growth of
 desert areas

9:30 AM *Geopolitics of the Roman Empire – Lessons for Today*
 Tour of Masada National Archeological Site

12:00 PM Lunch and Exploration of Dead Sea Region
 - at Hod Hotel

2:30 PM Depart for Jerusalem

4:30 PM Return to hotel and check out

5:45 PM Load luggage on bus

6:15 PM Depart for closing dinner

6:30 PM *U.S. Israel Relationship – Bringing it All Together*
 Closing dinner
 - at the King David Hotel

8:45 PM Depart for the airport

11:50 PM Depart Tel Aviv (OR – see below)

SATURDAY, AUGUST 20TH, 2011

12:05AM Depart Tel Aviv

4:45 AM Arrive at Newark or JFK

U.S. House of Representatives
Committee on Ethics

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Steve Southerland II

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Steve Southerland II

Name of Signatory (if other than traveler): Kara Schreffling

For staff, name of employing Member/Committee: Rep. Steve Southerland

Office address: 1229 Longworth House Office Building

Phone number: 202 225 5235

Email address of contact person: Melissa.thompson@mail.house.gov

*note Kara
will be out
of office
Aug 1-15

☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

U.S. House of Representatives
Committee on Ethics

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Stew Southerland II
2. Sponsor(s) (who will be paying for the trip): American Israel Education Foundation (AIEF)
3. Travel destination(s): Israel
4. a. Date of Departure and Date of Return: Aug 13 - 21st 2011
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, dates at personal expense: N/A
5. a. Will you be accompanied by a family member at the sponsor's expense? ☒ Yes ☐ No
b. If yes, name of accompanying family member: Samantha Southerland
c. Relationship to traveler: ☐ Spouse ☒ Child ☐ Other (specify): _____
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? ☐ Yes ☒ No
b. If yes, check one of the following: ☐ N/A - Sponsor checked 9(a) or 9(b)
(1) Approval for one-night's lodging and meals is being requested: ☐ or
(2) Approval for two-nights' lodging and meals is being requested: ☐
If "(2)" is checked, explain why the second night is warranted: _____
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box): ☒
8. Explain why participation in the trip is connected to your individual official or representational duties:
Member has a large Jewish constituency in his district and seeks educational, fact-finding trip to Israel.
9. **FOR STAFF:**
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: _____

Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

Jo Bonner, Alabama
Chairman
Linda T. Sánchez, California
Ranking Member

Michael T. McCaul, Texas
K. Michael Conaway, Texas
Charles W. Dent, Pennsylvania
Gregg Harper, Mississippi

John A. Yarmuth, Kentucky
Donna F. Edwards, Maryland
Pedro R. Pierluisi, Puerto Rico
Joe Courtney, Connecticut



ONE HUNDRED TWELFTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Daniel A. Schwager
Staff Director and Chief Counsel

Joanne White
Administrative Staff Director

Kelle A. Strickland
Counsel to the Chairman

Daniel J. Taylor
Counsel to the Ranking Member

1018 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7393
Facsimile: (202) 225-7392

August 11, 2011

The Honorable Steve Southerland, II
U.S. House of Representatives
1229 Longworth House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your family member's proposed trip to Israel, scheduled for August 13 to August 21, 2011, sponsored by the American Israel Education Foundation.

You must complete a Member Travel Disclosure Form and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including attachments. You must also report all travel expenses totaling more than \$350 from a single source on Schedule VII of your annual Financial Disclosure Statement.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act, gifts "of minimal value [currently \$350] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of \$350 received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Jo Bonner
Chairman

Linda T. Sánchez
Ranking Member